

**City of San Juan Capistrano Community Services Department
SECURITY GUARD SERVICES**

The City reserves the right to require security guard services at any activity held in a City building or park. This service is to be provided at the renter's expense.

- Renter is to call one of the security guard services listed below to make arrangements
- Security service is to be scheduled the entire time of the rental, including during set up and take down
- The number of guards to be onsite during the rental is to be **one (1) guard per seventy-five (75) attendees**
- Renter is to make payment directly to security guard service
- The City cannot process an application without a confirmation letter from the selected security guard service
- Renter is to direct the security guard service to forward a letter of confirmation to the City that includes:
 - 1) Date service is to be provided
 - 2) Time of guard's arrive and departure (include set up and take down)
 - 3) Name of renter (your name)
 - 4) The number of guards to be on site
 - 5) The after-hours and/or emergency telephone number to reach the security guard service in case the guard(s) does not arrive

Following is a listing of City approved security guard services.

American 1 Airtight Security

46 North Central Ave.

Upland, CA 91786

Toll Free: (888) 772-8765 or (949) 248-2994

Tag Force Security & Patrol Services

23120 Canyon Lake Dr. North

Canyon Lake, CA 92587

Phone: (909) 972-2276

Fax: (909) 625-5353

www.tagforceinc.com

Should you need additional information please contact:
City of San Juan Capistrano-Community Services Department

Phone: (949) 493-5911

25925 Camino Del Avion

San Juan Capistrano, CA 92675