

City Manager Weekly Update

TO: Mayor and City Council Members
City Commissioners

FROM: Benjamin Siegel, City Manager

DATE: January 30, 2020

SUBJECT: **Weekly Update**

Temporary Railroad Station Closure: This weekend, Metrolink will be closing the San Juan Capistrano rail station to perform track maintenance. During the scheduled closure, Metrolink and Amtrak will be shuttling passengers by bus via the loading zone area located on the west side of Camino Capistrano, south of Verdugo Street. The Orange County and Inland-Empire Orange County lines will not be running south during the closure. For additional information, please visit the [Metrolink](#) or [Amtrak](#) websites.

Are you Prepared for an Emergency?: Recent gusty winds and dry conditions remind us of the importance of being prepared for an emergency. To be prepared for the unexpected, such as a fire, earthquake or storm, residents are encouraged to visit [ReadyOC](#) for information on starting an emergency preparedness kit, making a plan for their family and pets, and staying connected to receive the most up-to-date information from your public safety providers. To stay informed, residents can also register for AlertOC, the mass notification system utilized by the City to notify residents and businesses of emergencies that may require immediate lifesaving actions. To register, visit the AlertOC [website](#) or text ALERTOC to 888777.

Call for Applications for the Youth Advisory Board: Applications are currently being accepted to fill 15 youth member vacancies and two adult advisor vacancies on the Youth Advisory Board. The youth appointees will serve a one-year term through June 2021, and adult advisor appointees will serve a two-year term through June 2022. Applications are available on the City's [website](#) and at the Office of the City Clerk, 32400 Paseo Adelanto. Applications will be accepted until 4:30 p.m. on Friday, February 21. For more information, please contact the Office of the City Clerk at (949) 493-1171.

Free Adult English Language Courses: English language classes for adults are currently being offered at no cost at the San Juan Capistrano Community Center (25925 Camino Del Avion) on Mondays and Wednesdays, from 10:30 a.m. – 11:30 a.m. Classes cover “every day” English for the work place, home and community. To register, please call the Community Services Department at (949) 493-5911.

Association of American Retired Persons (AARP) Tax Preparation: AARP is offering free tax preparation for seniors and low-income households, from 9:00 a.m. to 1:00 p.m. on Tuesdays and Thursdays from February 4 through April 14 at the San Juan Capistrano Community Center (25925 Camino Del Avion). Appointments must be made in person at the Community Center. Walk-ins will be accepted provided there are available tax preparers. For additional information or questions, please contact Audie Sturla, AARP Representative, at (949) 369-0755 or by [e-mail](#).

UPCOMING CITY COUNCIL AGENDA ITEMS (*Tentative and Subject to Change*)

February 4, 2020

- Temporary Street Closures for the 2020 Swallows Day Parade
- Waste and Recycling Franchise Agreement
- Amendment to the Forster Canyon Planned Community Development Plan*

February 18, 2020

- Ortega Highway Gateway Landscaping Project
- Approval of Plans & Specs for Meredith Canyon Road Rehabilitation Project

**At the request of the applicant, this item has been pulled from the agenda to allow additional time to conduct community outreach.*