

City Manager Weekly Update

TO: Mayor and City Council Members
City Commissioners

FROM: Benjamin Siegel, City Manager

DATE: May 21, 2020

SUBJECT: **Weekly Update**

June 2 City Council Meeting: We are pleased to announce that beginning June 2, the City Council Chamber will re-open to the public for City Council meetings. To protect the health and safety of the public, Councilmembers and City staff, plexiglass barriers have been installed at the dais, staff tables and at the podium. Within the audience certain seating areas will not be accessible in order to maintain social distancing. All City employees that attend public meetings will wear masks or face coverings, and members of the public must also wear a mask or face covering in the Council Chamber. Masks will be provided if needed. A hand washing station and hand sanitizer will also be available. To limit the number of individuals in the Council Chamber, the public is still encouraged to watch the meeting from home through the City's [website](#). Importantly, members of the public with COVID-19 symptoms or those at a higher risk if exposed should not attend City Council meetings in-person. If you're not sure if this applies to you, check your symptoms on the Centers for Disease Control [website](#). Instructions for remote participation will continue to be included on public meeting agendas when published. Again, thank you for your patience and flexibility as we continue to balance safety and public participation. Please continue to visit the City's dedicated COVID-19 [webpage](#) for updated information including instructions to access all available resources and programs for residents and businesses.

Updated Business Reopening Guidelines: In partnership with several Chambers of Commerce, the Orange County Business Council (OCBC) has developed the [ReOpen OC Safely](#) resource guide to assist businesses in creating industry specific re-opening protocols for their workplaces. Per the California Department of Public Health, all facilities must complete a detailed risk assessment and implement a site-specific protection plan, train employees on how to limit the spread of COVID-19, implement disinfecting protocols and implement physical distancing guidelines. The OCBC guidelines will be a valuable resource to businesses as the Governor gradually re-opens the California economy. However, it's critical to remember that Orange County is still in the first phase of Stage 2 in the Governor's roadmap to modify the statewide stay at home order. This means that not all business sectors have been permitted to open. The County has applied for a variance from the State that could potentially allow additional businesses to open, but in the meantime businesses should continue to follow all guidelines provided by the Governor's [re-opening roadmap](#).

Planning Application & Building Permit Submittal Appointments: The Building and Planning public counters are now open to accept building permit and planning application submittals in-person, by appointment only. The City will no longer be accepting electronic submittals for new applications. Applications currently in progress will continue through the electronic process. Please [click here](#) to access the online portal to schedule thirty-minute appointments with staff. Plexiglass barriers have been installed at the public counters and social distancing markers placed in the One-Stop-Shop. All City employees that interact with the public will wear masks or face coverings, and members of the public must also wear a mask or face covering at City Hall. All other City services continue to be available through the City's website, by e-mail or phone.

Access to Routine and Emergency Health Care: MemorialCare Saddleback Medical Center wants to remind the public that it is safe to seek care for life-threatening emergencies, as well as regular medical care. The MemorialCare health professionals adhere to strict Centers for Disease Control safety measures designed to protect patients and caregivers. If you or a loved one is experiencing a life-threatening medical emergency, please do not let the worry of COVID-19 prevent you from seeking care. Additionally, for medical needs that are not emergent, virtual appointments and telephone advice hotlines are also available. For information regarding the safety measures in place at MemorialCare facilities and help finding the facility that provides your appropriate level of care, please visit their [website](#).

UPCOMING CITY COUNCIL AGENDA ITEMS (*Tentative and Subject to Change*)

June 2, 2020

- Approval of Entitlements for Ganahl Lumber Project at Lower Rosan Property
- Resolution Calling the 2020 General Municipal Election (Districts 1 & 5)
- Public Hearing for Landscape Maintenance Districts
- State-Mandated Traffic Analysis Thresholds for Environmental Review

June 16, 2020

- Adoption of City's Fiscal Year 2020-21 Budget
- Purchase and Sale Agreement with Ganahl Lumber for Lower Rosan Property
- Public Hearing for Residential and Commercial Waste and Recycling Rates
- Award of Construction Contract for Meredith Canyon Street Rehabilitation Project