APPLICATION TO SELL AND CONSUME ALCOHOLIC BEVERAGES IN CITY FACILITIES
(Except to Section 5-3.02 of the San Juan Capistrano Municipal Code)

Name of Applicant: ____________________________________________________________
(Alcoholic Beverage Permit will list this person’s name, unless other arrangements are made)

Name of Organization: __________________________________________________________

Mailing Address: __________________________________________________________________

Type of Event: __________________________________________________________________

Location of Event: __________________________________________________________________

What time will set-up start? __________________________________________________________________

What time will event start? (Note item #4 below) __________________________________________________________________

What time will event end? (Note item #4 below) __________________________________________________________________

What time will clean-up end? __________________________________________________________________

Staff Use Only: Alcohol service hour’s _____________________________________________

Please note that the following requirements must be met:

1. When alcoholic beverages are to be sold, this "Application to Sell and Consume Alcoholic Beverages in Public Areas" must be completed in addition to the State application “Daily License Application/Authorization-Non Transferable”.

2. No more than two (2) drinks will be served to a customer at a time.

3. Beer will be served in cups not larger than sixteen (16) ounces. Wine and mixed drinks will be served in cups no larger than ten (10) ounces (Note: mixed drinks can be served only at the Community Center).

4. Alcohol serving / consumption will be terminated prior to the closure of the event each day.
   * If event time is less than five hours in duration, the event organizers will determine when serving / consumption will terminate.
   * If event time is at least five hours, or less than six hours in duration, serving/consumption of alcoholic beverages will terminate one hour prior to the closure of the event.
   * If event time is six hours or more in duration, serving / consumption of alcoholic beverages will terminate two hours prior to the close of the event.

The time of termination of serving / consumption of alcoholic beverages will be specified on the Alcoholic Beverage Permit issued by the City.

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5. Applicant will provide security guard for the event, at applicant's expense, to ensure compliance of all restrictions. Applicant to ensure that security guard monitors entry and exit points; restricts alcoholic beverages from being taken out of the secured area; checks identification of patrons served alcoholic beverages to ensure they are at least 21 years of age.

6. Application is subject to approval by the Chief of Police Services.

7. Applicant must submit certificate of liability insurance, and endorsement, naming the City as additional insured, per City's regulations.

8. The written consent to serve and consume alcoholic beverages received from the City shall be kept on site at all times during the event.

Please submit the following along with this application:

1. A copy of the written security plan you intend to use for your event. This will be reviewed and approved by the Chief of Police Services. This security plan must include:
   a) a site plan showing the area where alcoholic beverages will be served and consumed
   b) the entry and exit points to the secured area
   c) a confirmation letter from the selected security company

2. Certificate of liability insurance and endorsement, in form acceptable to the City

3. A permit fee of $55.37 payable to the City of San Juan Capistrano.

________________________________________________________
Signature of Applicant                        Date

The consent of the City to grant an exemption from Section 5-3.02 of the Municipal Code may be immediately revoked, without prior notice, by the City Manager or his delegate, the Chief of Police Services, or any Deputy Sheriff if any condition of the written permission is violated, the public safety is perceived to be endangered, or if any violation of law is committed.

Please submit this completed application to:

City of San Juan Capistrano
Community Services Department
25925 Camino del Avion
San Juan Capistrano, CA 92675