

## 2015 ENVIRONMENTAL REVIEW PROCESS-Posting and Distribution of Notices

	Notices of Exemption	Negative Declarations (NDs & MNDs)		Environmental Impact Reports (EIR)		
		Notice of Intent (NOI) to Adopt an ND or MND	Notice of Determination	Notice of Preparation	Notice of Completion	Notice of Determination
<b>Post at:</b>	City Hall	City Hall Library	City Hall Library	City Hall Library	City Hall Library	n.a.
<b>Enclose/attach:</b>	n.a.	Initial Study	Approving Resolution	Initial Study (if prepared)	Draft EIR	Approving Resolution
<b>Public Notification &amp; Filing:</b>	Retain an original in the project file.  Post with the County Clerk after the final approving action.	Provide the original to the applicant for posting at the County Clerk's office;  Mail a copy of the ND/MND to the project mailing list;  For projects that require <b>State agency permits or seek State grant funding</b> , mail fifteen (15) copies of the NOI and IS to the SCH.	Provide the original to the applicant for posting at the County Clerk's office within five (5) days of final action; and,  For projects which require <b>State agency permits or State grant funding</b> , mail a copy to the SCH.	Provide the original to the applicant for posting at the County Clerk's office; and,  Mail the NOP, by certified mail, to all potentially affected public agencies;  For projects that require <b>State agency permits or State grant funding</b> , mail an NOC form and fifteen (15) copies to the SCH.	Provide the original to the applicant to be posted at County Clerk-Recorder's office;  Mail the Notice of Completion (NOC) to all public agencies, and to the project mailing list;  Mail the NOC with fifteen (15) copies of the executive summary and 15 CDs of the entire document to the SCH.	Provide the original to the applicant for posting at the County Clerk's office within five (5) days of final action; and,  For projects which require any <b>State agency permits or State grant funding</b> , mail to the SCH.
<b>At time of ND-MND-NOC filing, determine NED status</b>		1) Visit <a href="http://www.dfg.ca.gov/habcon/ceqa/nedprocess.html">http://www.dfg.ca.gov/habcon/ceqa/nedprocess.html</a> to see if your project qualifies for an NED.  2) The NED Request form is located at <a href="http://www.dfg.ca.gov/habcon/ceqa/nedprocess.html">http://www.dfg.ca.gov/habcon/ceqa/nedprocess.html</a> .  3) Complete and e-mail the NED form along with the CEQA document or a link to a webpage for the CEQA document to <a href="mailto:R5NoEffect@dfg.ca.gov">R5NoEffect@dfg.ca.gov</a> (server limit 10 MB)				
<b>Required posting fees:</b>	\$50.00 admin. fee <sup>1</sup>	No fee	\$50 admin. fee <sup>1</sup> & \$2,210.00 DFG fee or DFG Fee Exemption <sup>2</sup>  Total: \$2,260.00	No fee	No fee	\$50 admin. fee <sup>1</sup> & \$3,069.75 DFG fee or DFG Fee Exemption <sup>2</sup>  Total: \$3,119.75
<b>Publish in:</b>	n.a.	n.a.	n.a.	n.a.	Newspaper (CVN)	n.a.

<sup>1</sup> The County Clerk-Recorder exempts local agencies from the payment of the administrative fee for public agency projects.

<sup>2</sup> The California Department of Fish & Game is subject to California Fish & Game Code Section 711.4(c) which exempts payment of CEQA fees when:

- (A) The project has no effect on fish and wildlife; or,
- (B) The project is being undertaken by the department (CDFG); or,
- (C) The project costs are payable from any of the following sources: (i) The Public Resources Account in the Cigarette and Tobacco Products Surtax Fund. (ii) The California Wildlife, Coastal, and Park Land Conservation Fund of 1988; (iii) The Habitat Conservation Fund; (iv) The Fisheries Restoration Account in the Fish and Game Preservation Fund. (v) The Commercial Salmon Stamp Account in the Fish and Game Preservation Fund. (vi) Striped bass stamp funds collected pursuant to Section 7360; (vii) The California Ocean Resource Enhancement Account; or,
- (D) The project is implemented through a contract with either a non-profit entity or a local government agency.