

City of San Juan Capistrano
Sanitary Sewage Reporting Guidelines(Expanded form)

Statewide General Waste Discharge Requirements Order No. 2006-0003 finds that all federal and state agencies, municipalities, counties, districts, and other public entities that own or operate sanitary sewer systems greater than one mile in length requires notification and reporting of all sanitary sewer overflows (SSOs). SSOs are defined as any overflow, spill, release, discharge or diversion of wastewater from a sanitary sewer system. (See page 5 of the Order No. 2006-0003 for the complete definition of SSOs).

Type of Spill	Agency(s)to Notify by Tel	Notification Time frame	Report Time frame
Category 1 – Discharges of untreated or partially treated wastewater of any volume resulting from an enrollee's sanitary sewer system failure or flow condition that: A. Reach surface water and/or reach a drainage channel tributary to a surface water; or B. Reach a municipal separate storm sewer system and are not fully captured and returned to the sanitary sewer system or not otherwise captured and disposed of properly. (Any volume of wastewater not recovered from the municipal separate storm sewer system is considered to have reached surface water unless the storm drain system discharges to a dedicated storm water or ground water infiltration basin (e.g., infiltration pit, percolation pond).)	Cal OES OCHCA per Health and Safety Code. OC Public Works per NPDES Stormwater Regulations and local Water Quality Ordinance.	Within 2 hours of becoming aware of any Category 1 SSO greater than or equal to 1,000 gallons, Contact Cal OES and obtain a notification control number.	Submit Draft report within 3 business days of becoming aware of the SSO. Certify within 15 calendar days of SSO end date. SSO Technical Report: Certify within 45 calendar days after the end date of any Category 1 SSO in which 50,000 gallons or greater is spilled to surface waters.
Category 2 – Discharges of untreated or partially treated wastewater of 1,000 gallons or greater resulting from an enrollee's sanitary sewer system failure or flow condition that do not reach surface water, a drainage channel, or a municipal separate storm sewer system unless the entire SSO discharged to the storm drain system is fully recovered and disposed of properly.	OCHCA per Health and Safety Code.	Immediate	Submit Draft report within 3 business days of becoming aware of the SSO. Certify within 15 calendar days of SSO end date.
Category 3 – All other discharges of untreated or partially treated wastewater resulting from an enrollee's sanitary sewer system failure or flow condition.	OCHCA per Health and Safety Code.	Immediate	Submit Certified report within 30 calendar days after the end of month in which SSO occurred.
Private lateral sewer discharge (PLSD)–Discharges of untreated or partially treated wastewater resulting from blockages or other problems within a privately owned sewer lateral connected to the enrollee's sanitary sewer system or from other private sewer assets.	City	Immediate	PLSDs that the City becomes aware of will be reported to the CIWQS Online SSO Database.

SSO Notification Contacts

Normal Hours		After Hours
Cal OES (Office of Emergency Services)	800-852-7550	24 hours
OCHCA(Please call down the list until someone has been contacted) Office Support Staff Dan Yokoyama Larry Brenner Larry Honeybourne	714-433-6419 714-433-6288 714-433-6284 714-433-6015	Control 1: 714-628-7008 (will contact OCHCA on-call staff)
RWQCB – San Diego Region Joann Lim	619-516-1990 619-521-3362	Cal OES: 800-852-7550
OC Public Works – Contact if need assistance especially if large spill that has reached the flood control channel. OC Public Works staff can provide support in case of a large spill. Grant Sharp: (714) 448-1229 James Fortuna: 714-493-0125	714-955-0600 877-89-SPILL 24 hrs hotline	Control 1: 714-628-7008