

City of San Juan Capistrano
Sanitary Sewage Reporting Guidelines
(Abbreviated form)

Statewide General Waste Discharge Requirements Order No. 2006-0003 finds that all federal and state agencies, municipalities, counties, districts, and other public entities that own or operate sanitary sewer systems greater than one mile in length requires notification and reporting of all sanitary sewer overflows (SSOs). SSOs are defined as any overflow, spill, release, discharge or diversion of wastewater from a sanitary sewer system. (See page 5 of the Order No. 2006-0003 for the complete definition of SSOs).

Type of Spill	Agency(s) to Notify by Phone	Notification Time frame	Report Time frame
Category 1 – Spills of any volume that reaches surface water.	Cal OES OCHCA per Health and Safety Code. OC Public Works per NPDES Stormwater Regulations and local Water Quality Ordinance.	Within 2 hours of becoming aware of any Category 1 SSO greater than or equal to 1,000 gallons, Contact Cal OES and obtain a notification control number.	Submit Draft report within 3 business days of becoming aware of the SSO. Certify within 15 calendar days of SSO end date. SSO Technical Report: Certify within 45 calendar days after the end date of any Category 1 SSO in which 50,000 gallons or greater is spilled to surface waters.
Category 2 – Spills greater than or equal to 1,000 gallons that do not reach surface water.	OCHCA per Health and Safety Code.	Immediate	Submit Draft report within 3 business days of becoming aware of the SSO. Certify within 15 calendar days of SSO end date.
Category 3 – Spills less than 1,000 gallons that do not reach surface water.	OCHCA per Health and Safety Code.	Immediate	Submit Certified report within 30 calendar days after the end of month in which SSO occurred.
Private lateral sewer discharge (PLSD)– Spills from a privately owned sewer lateral connected to the enrollee’s sanitary sewer system.	City	Immediate	PLSDs that the City becomes aware of will be reported to the CIWQS Online SSO Database.

SSO Notification Contacts

Normal Hours		After Hours
Cal OES (Office of Emergency Services)	800-852-7550	24 hours
OCHCA(Please call down the list until someone has been contacted) Office Support Staff Dan Yokoyama Larry Brenner Larry Honeybourne	714-433-6419 714-433-6288 714-433-6284 714-433-6015	Control 1: 714-628-7008 (will contact OCHCA on-call staff)
RWQCB – San Diego Region Joann Lim	619-516-1990 619-521-3362	Cal OES: 800-852-7550
OC Public Works – Contact if need assistance especially if large spill that has reached the flood control channel. OC Public Works staff can provide support in case of a large spill. Grant Sharp: (714) 448-1229 James Fortuna: 714-493-0125	714-955-0600 877-89-SPILL 24 hrs hotline	Control 1: 714-628-7008