

Community Services Fees: Parks Rentals Fees Summary

Exhibit E

Park Rentals	San Juan Capistrano Residents & Non-Profits	San Juan Capistrano Businesses	Non-San Juan Capistrano Residents, Businesses, & Non-Profits	Non-San Juan Capistrano Businesses: Revenue-Generating Activity
Facility (Three hour minimum)	Hourly	Hourly	Hourly	Hourly
Up to 100 attendees	\$24.83	\$36.21	\$48.63	\$95.18
101 - 250	\$36.21	\$48.63	\$58.97	\$120.01
251 - 350	\$48.63	\$58.97	\$72.42	\$144.84
351 and over	\$58.97	\$72.42	\$83.80	\$168.64
Electricity Use	\$12.00	\$12.00	\$12.00	\$12.00
Field Use Fee (If Available)	\$11.38	\$11.38	\$11.38	\$11.38

Additional Fees:

Refundable Cleaning and Compliance Deposit:

Please Note:

Park rentals of more than **50** persons require a City issued park use permit.

Any park rental having a bounce house will require a City issued park use permit.

Up to 100 attendees	\$150.00
101 - 250 attendees	\$200.00
251 - 350 attendees	\$300.00
351 - 450 attendees	\$500.00
Over 450 attendees	Deposit will be Determined

Deposit Fees for any activity other than picnics will be determined by type of activity

Deposits are refundable based on the cleanliness of the site after the event. An assessment of damage / repairs to the site associated with the rental will be conducted by staff.

Deposits made by check will be deposited upon receipt. The amount of the deposit to be refunded will be made by City check or by Master Card/ Visa depending on what was used for deposit. **Check refunds will take 2-4 weeks to process.**

Cancellation Policy-All cancellations will be based on a percentage of deposit:

- 25% of deposit is forfeited if cancelled prior to 90 days of event
- 50% of deposit is forfeited if cancelled within 90-31 days of event
- 100% of deposit is forfeited if cancelled within 30 days of event

Cancellation fees due to inclement weather will be waived for outdoor facility rentals

If a rental request is submitted less than **14** days prior to the event, all payments including deposit must be made by cash, money order, cashiers check or credit card.